

United States Senate

WASHINGTON, DC 20510-0103

Senator Britt's Academy Nomination Application Requirements

The application process is entirely online. Please go to Senator Britt's [application portal](#) to begin the process.

Completing the Online Application

1. **Open an application with the Academy or Academies that you are interested in attending:**
Open your application by visiting the respective academy website and creating a profile. *Senator Britt is only able to consider nominating applicants who have applied to a service academy directly.*
2. **Submit Academic Transcript:** Submit your official high school transcript, college/prep school transcript, or military service history, if applicable.
3. **Submit ACT and/or SAT Scores:** You may have the scores sent directly from the SAT or ACT to Senator Britt's office.

My institution codes are:

ACT 7102

SAT 1745

The testing service does not always successfully send scores to our office. Therefore, please upload copies to your application portal, as well.

4. Submit Three Letters of Recommendation:

You will provide the contact information for each person writing the recommendation, who will then submit it electronically to our office. See the online application for more information.

One letter of recommendation must be written by an academic source, such as a teacher, school counselor, or school administrator.

One letter of recommendation must be written by a non-academic source, such as an employer, athletic coach, club advisor, or community leader.

Letters of Recommendation may NOT be written by family members, regardless of their affiliation with the armed services or otherwise.

5. Upload a Resume

6. Upload a Passport-sized Headshot

7. Sign and upload the Academy Acknowledgement Form

**The deadline to submit your Service Academy Nomination is: October 16, 2023.
Late submissions will not be considered for review.**

Selection Announcements

Nominations will be announced by the following February. I will notify you if you receive a nomination from my office and then again if you receive an appointment from a service academy.

Questions

My Service Academy Nominations Coordinator, Susannah Cleveland, is available to answer questions about the nominations process. You may reach her at 334-755-6515 or academy@britt.senate.gov for more information.

I look forward to working with you, and thank you for your interest in serving our great nation.

Sincerely,

A handwritten signature in black ink that reads "Katie Boyd Britt". The signature is written in a cursive, flowing style.

United States Senator Katie Boyd Britt (R-Ala.)

Senator Britt's Academy Nomination Application Checklist

- Complete the Online Application
- Open an application with the Academy or Academies that you are interested in attending
- Submit your Academic Transcript
- Submit ACT and/or SAT Scores
- Request Three Letters of Recommendation
You will provide the contact information for the person writing the recommendation, who will then submit it electronically to our office. See the online application for more information.
- Upload a Resume
- Upload a Passport-sized Headshot
- Upload the Signed Media Release

**COMPLETED APPLICATION FILES ARE DUE
OCTOBER 16, 2023**